



SURVEYING TASK FORCE

ANNUAL REPORT

2022

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Welcome

The Surveying Task Force is proud to present this 2022 Annual Report to our partners, industry and stakeholders.

This report provides a comprehensive account of our operations for the 2022 calendar year including major projects. It also sets out important information on our finances, governance, and our organisation.

At the Surveying Task Force, we see our Annual Report as not only meeting our legislative obligations, but also as a key document for our industry, providing a detailed account of how we performed over the past 12 months.

Your feedback is important, and if there is anything you would like to see in future reports, please let us know by email at info@alifewithoutlimits.com.au



2022 REBUILD ENHANCE LAUNCH

We worked on targeted social media campaigns to **build our profile**.

We have **reconnected with industry** bringing industry partner benefits and supporting connections with students and educational facilities.

We have **reconnected with schools and teachers** to rebuild the knowledge of our industry, the support we provide students and our work experience program.

We have **forged stronger connections** with Universities to partner with them to align surveying with STEM and STEM diversity programs.

A MESSAGE FROM OUR CHAIR

It is my pleasure as the Chair of the Surveying Task Force (“Task Force”) to outline to you our activities during the 2021-22 financial year.

Since our last AGM, the Task Force has worked persistently on 2 key areas:

1. financial sustainability and
2. governance.

Firstly, in relation to our financial sustainability, our Director of Business, Kellee Ireland has been instrumental in creating opportunities for non-traditional revenue through the development of partner programs. The programs are designed to support students studying surveying, to connect them with industry and provide a nurtured and engaged pathway.



Our primary focus remains to increase the number of land surveyors; however, our approach has shifted to create opportunities to attract people into the industry through a related course of study.

This has seen the introduction of non-traditional companies supporting the Task Force. All in all, our industry partners now number 31.

It has been 14 years since the formation of the Task Force as an independent not-for-profit organisation.

This year the executive committee took the step to review our governance structures including a review of the constitution. I am pleased to say that this work is now complete and the draft constitution will be presented at the AGM for adoption. Of particular note is the structure proposed will provide each participant of the Task Force an opportunity to contribute to the ongoing development of the Task Force, either by participating on the Board or through one of the sub-committees. We have exciting times ahead.

The proposed constitution will also be the catalyst for the opportunity to bring more members into the fold. This is vitally important in our changing landscape to encourage all stakeholders in the surveying sector to become involved to make a difference.

Our primary focus remains to increase the number of land surveyors; however, our approach has shifted to create opportunities to attract people into the industry through a related course of study. Given the recent impacts of COVID on university student numbers and courses, it is vitally important that we continue to think outside the box. For example, our thinking must interrupt some of the long-held views about the roles and responsibilities of the players in the industry. How can we attract people if our only focus is to train people for our employment only?

There is nothing wrong with what is being done... it is just not enough.

We are seeing pressures for increased wages due to the high level of infrastructure builds. Interestingly enough we discovered recently that the Office of Projects Victoria undertakes its own analysis of skills shortages and their potential impact on the Big Build. Their analysis identified 48 skill sets that are required to support the infrastructure activities in Victoria and it would be no surprise to anyone that surveying featured. In fact, it came in at number 4 on the skills shortages list!

There is no greater opportunity than now to engage with government to attract funding to support and expand our initiatives.

Our marketing programs have an emphasis on partnering. While our Director will discuss our key achievements in her marketing report, I just wanted to share with you some of the highlights so far for me.

- Partnership with RMIT STEM College and Hellier McFarland to deliver and support a Future STEM Leaders program
 - 200 year 9 students from Melbourne Girls College engaged in a surveying workshop over a 2 day period. A result of effective teams from RMIT and Surveying Task Force

Feedback on the day

"The days went really well with the whole year 9 year-level of Melbourne Girls College getting to see the surveying equipment and hear about the projects focused on sustainability. Agne and Trent did an incredible job keeping up the positive energy across the days with stories about their experiences in surveying as well as other career and project directions. Their warmth and personality really shone through. A big thank you to them both for their input in preparation and over the 2 days of delivery." Maddy Yewers, RMIT STEM

I reported last year that we continue to face challenges to extend the pathways to attract students into the profession, one of those is gender balance. It is a matter of record that the efforts of the Task Force have made a difference to the numbers entering surveying courses. Yet investigation of the students entering the degree courses, we have not seen the demographic profile reflect our community. Gender balance is poor and not improving.

Having programs like the STEM Leaders program will make a difference, this hit so many key points, however as a Task Force we do have a concern when we hear that programs such as this may discontinue due to funding. If you would like to find out more about how you could support this program please reach out to our Director – Kellee Ireland.

Other highlights include:

- 16 Job Seekers Placed
- Coordinated industry to sponsor 16 students to attend the SSSI Spatial Summit

Work Experience:

- 19 x students placed with industry
- 70 x schools registered
- 20 x surveying businesses registered
- 75 x students registered

Watch for our "Deadly Day of Science" program!

Our activities both in the social media space and face-to-face activities now exceed pre-COVID activities. Especially our online presence being 'boosted' to 3 posts each week on Facebook and Instagram and a weekly post on LinkedIn along with a blog article. A wonderful achievement by our team.

We are now developing our marketing plan for 2023 to align with our Strategic Business Plan 2021-24.

The National Alliance of Surveying Task Forces promotes the "Surveying Careers" initiative (formerly A Life Without Limits brand). I anticipate this will play a big part in the workforce development plans of the proposed merged SSSI, SIBA/GITA entity (more to come on this). Good work has been undertaken by the NSW Task Force in developing its Surveying Careers website. This is a work in progress with further input to be provided by the other jurisdictions.

Finally, I would like to finish by acknowledging the ongoing financial and in-kind contributions of the following industry bodies and their nominated representatives, Without their support the Task Force would not be able to operate successfully.

Thank you to:

- Consulting Surveyors Victoria (CSV)
- The Surveyors Registration Board of Victoria (SRBV)
- The Surveying and Spatial Sciences Institute (SSSI)
- Spatial Industries Business Association (SIBA/GITA)
- Land Use Victoria (LUV)
- The Institution of Surveyors (Victoria)
- RMIT University & TAFE (RMIT)
- The University of Melbourne (Melb. Uni.)

We also acknowledge the receipt of ongoing pledges from a significant number of Surveying Firms and individuals as listed below:

ACSIS	OnePlan Development Group
All General Surveying	PM Kennedy
AMS Land Surveys	Paroissien Grant & Associates Pty Ltd
Auspat Land Survey	Peter Richards Surveying
Coastal Surveys	RV Foote & Associates
Connelly & Associates Pty Ltd	Reeds Consulting Pty Ltd
Dickson Hearn Land Surveyors	SMEC Australia Pty Ltd
Hellier McFarland	Spatial Vision
J R Edwards Land Surveyors	Speedie Development Consultants Pty Ltd
KLM Spatial	Spiire Australia Pty Ltd
Landair Surveys	Taylor's
Linear Land Surveying	Terrain Consulting
Meridian Land Surveyors	Thomas & George Pty Ltd
Millar & Merrigan Pty Ltd	Veris Australia
Moonland Group	Webster Survey Group

On behalf of the Surveying Task Force Incorporated, I acknowledge the contributions of the many people who volunteer their time to be a contribution to the Task Force. I also thank all of the Surveying Task Force members, our staff, our formation and nominating bodies and our financial supporters. Your contributions are making a difference.

George Havakis
Chair

INTERESTING STATISTICS FOR 2022

Relaunched our Work Experience Program with **Seventy-Five** Victorian Schools personally registering to be involved



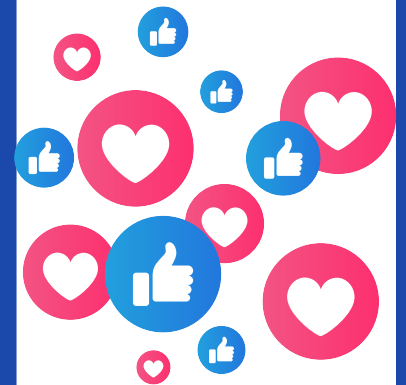
Reached **over 1,000** students this year by participating in various Career Events and Workshops

Instagram has seen a **578.8%** increase in our reach. There were **18,815** unique accounts that saw a Surveying Task Force post



LinkedIn has seen **321 new followers** in the last 364 days. Prior to this we had a total of 141 followers

Over **150 posts** have been curated and shared across both Facebook and Instagram.



We have seen traffic to the Surveying Task Force website at least **double** (on some occasions the traffic is **five times** what it has been in previous months) when a new blog is added and promoted





PERFORMANCE HIGHLIGHTS FOR 2022

Programs were revitalised and new initiatives launched

DIAMOND + PLEDGE PARTNERSHIPS

Diamond Partnership

The Diamond Partner Program was designed to create meaningful engagement with industry and bring value to surveying businesses with opportunities to:

- Participate in the Industry Connection Program with early access to job seekers
- Engage their employees in becoming Brand Ambassadors to represent surveying
- Promote their business brand and profile on the Surveying Task Force website
- Have their business logo on Surveying Task Force electronic marketing and emails
- Be the first contact point when there are opportunities to sponsor new programs
- Be informed of Surveying Task Force activities through a quarterly update

The Surveying Task Force Marketing team acknowledges the financial support of the Diamond Industry Partners to enable the Surveying Task Force to deliver new engagement programs and activities.

Pledge Partnership

The Pledge Partner Program was relaunched and now includes value and recognition to those who support the Surveying Task Force through this program. Pledge supporters share a dedicated “Industry Partners” webpage with the Diamond Industry Partners which provides immediate brand recognition, and business logos linked to their websites.

Pledge Partners are given priority when seeking sponsorship for new programs, the Industry Connection Program and when recruiting ambassadors to represent Surveying. They are also acknowledged for their ongoing contributions during industry presentations.



VCE CAREERS EXPO

The challenges of the COVID-19 pandemic continued to have an impact on the number of touch points the Surveying Task Force could have with high school students. 2022 saw us back at the VCE Careers Expo with new ideas and great results.

New Look Stand

Our stand was bright, open, enticing and fun.

+294 Contacts

This year we took advantage of the name badge scanners and it well and truly paid off. A total of 294 contacts were scanned and added to the Surveying Task Force database (262 x students, 7 x teachers and 18 x other).

300 Show Bags

300 Surveying Task Force Show Bags flooded the VCE Careers Expo, with students asking "where can I get one of those?!" Filled with promotional items kindly donated by Auspat, Taylors and Moonland Group. 300 premium socks were also donated to us via a strategic marketing partnership with Joode.co.

Industry Support

25 volunteers. 210+ Industry Ambassador Volunteer Hours from Taylors, Veris, ISpatial, Spatial Vision, Webster Survey Group, Moonland Group, Auspat Land Survey.

Presentation

Surveying: An industry with choice, prestige and the chance to make a difference (organised by Evan Webster and delivered by Reza Mirzaki from Moonland Group).



WORK EXPERIENCE PROGRAM

The challenges of the COVID-19 pandemic continued to have an impact on our work experience program. The program was revitalised as we reconnected with schools, teachers and built a new list of high school students.

New Webpage

A dedicated [Work Experience webpage](#) was created to entice and engage teachers, students and industry. Online registration forms created an easy way to:

- Register as a student
- Register as a teacher / school
- Register as a surveying business

Revitalised Program

We had 20 surveying organisations register their support by providing a work experience placement within their organisation. We shared this industry list with 82 individual Victorian students and 75 Victorian High Schools who personally registered with us to learn more about surveying.

In total, 25 work experience placements were made via our program in 2022. A strong foundation has been created for growth and improvement in 2023.

OUR MISSION

To make surveying an everyday career choice, that is understood and recommended by careers advisors.

Provide a supported pathway that connects high school students to surveying organisations willing to help them explore a career in surveying.

Share information about surveying and provide an effortless way for students to register for work experience within our industry.

INDUSTRY CONNECTION (JOB SEEKER) PROGRAM

The Industry Connection Program provides a nurtured and engaged pathway for students studying surveying to connect with industry, find employment and learn real-life skills that will complement their Geomatic studies.

How does it work?

Every month, job seekers register via the Surveying Task Force website, uploading their resumes, telling us about their qualifications and the type of work they are seeking. This list of candidates grows organically through our high Google ranking and is also supported by Victorian Universities and TAFE.

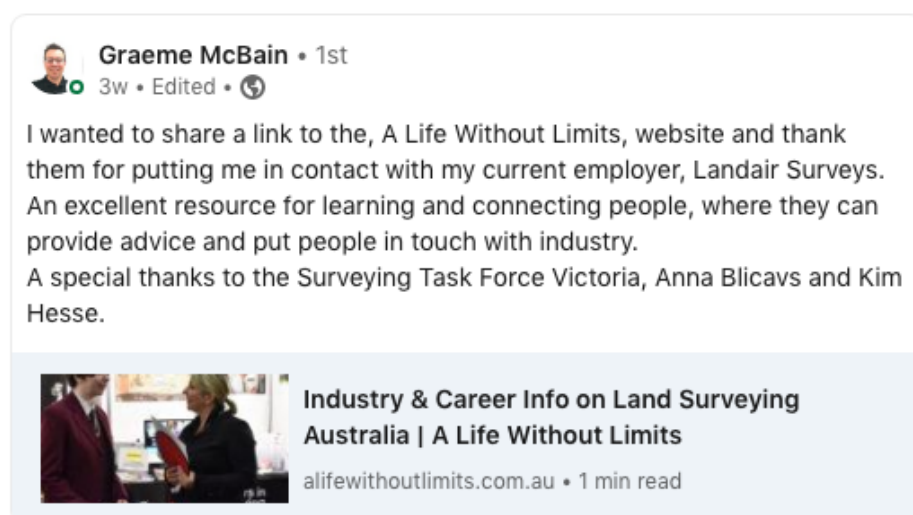
Our team personally reach out to each candidate at the start of each month to ensure they are still looking for a job in our industry. If they are, their details are added to our monthly Job Seeker list and their resume is uploaded to a shared online folder.


On the second Monday of every month this list, along with the job seeker resumes, is emailed to our Diamond Partners. The same email is then sent to our Pledge Partners on the third Monday of every month.

Personal introductions are also made as needed.


Our Impact

The Industry Connection program has successfully placed 18 people into their dream job and helped our partners find qualified team members. Below is a recent post from [LinkedIn](#) supporting our Industry Connection program.



Graeme McBain • 1st
3w • Edited • 

I wanted to share a link to the, A Life Without Limits, website and thank them for putting me in contact with my current employer, Landair Surveys. An excellent resource for learning and connecting people, where they can provide advice and put people in touch with industry. A special thanks to the Surveying Task Force Victoria, Anna Blicavs and Kim Hesse.

 **Industry & Career Info on Land Surveying Australia | A Life Without Limits**
alifewithoutlimits.com.au • 1 min read



CAREERS EVENTS

Career Events were slowly making their way back into the calendar of many Victorian schools and the Surveying Task Force contributed wherever possible. 2023 will see a laser-like focus on the Surveying Task Force being in attendance at many more of these events to increase our impact and reach.

Ivanhoe Girls Grammar

Career Exhibition - conversations around exciting careers in surveying. The audience being young women from Years 9 to 12 and their parents.

Approx. 400 students

Melbourne Girls Grammar

200 year 9 students over 2 days attended an engaging surveying presentation created and presented by Industry Partner Hellier MacFarland in partnership with RMIT.

Approx. 200 students

RMIT Open Day

Successful day ran by RMIT staff. They were overwhelmed with enquiries and advised that it was the busiest Open Day they have had.



FUTURE STEM LEADERS

Year 9 female students were invited to the RMIT campus to participate in a STEM (Surveying) workshop and then work together to design their own workshop that they teach at their schools to the year 7 & 8 students.

Program Partners

- RMIT STEM
- KLM Spatial
- Surveying Task Force

Victorian Schools

- Pascoe Vale Girls College
- St Columba's College
- Manor Lakes College
- Staughton College
- Braybrook Secondary College

Key Outcomes

We have trained 48 year 9 and 10 women in surveying across 5 schools. The students from each of the schools e.g.: Pascoe Vale Girls then delivered the workshop to 45 year 7 and 8 students.

The students at Braybrook then delivered the surveying workshop to 135 year 8 students.

"The workshops surprised me because I had never heard about surveying before."

"I liked the survey part of the session."

"Surprised about the shortage of women."

"Surprised by how interesting surveying was."



SURVEYING TASK FORCE BLOG

Since the 15th August 2022 a weekly blog post has been written and loaded to the [Surveying Task Force website](#) along with a LinkedIn post promoting the blog.

We have seen traffic to the Surveying Task Force website at least double, and on some occasions the traffic is five times what it has been in previous months when a new blog is added and promoted.

Outcome #1

New content on the website for Google to index. We gain better ranking when new and relevant content is added regularly.

Outcome #2

Article headings and content are targeted towards phrases that students type into Google, thus making us relevant and appear at the top of searches.

Outcome #3

New content to post across all social media platforms on a weekly basis (LinkedIn, Facebook and Instagram).



SOCIAL MEDIA

Since 5 November 2021 we have created 3 posts per week and published these posts on both [Facebook](#) and [Instagram](#) (including occasional reels).

From the 1st January 2022 over 150 posts have been curated and shared across both Facebook and Instagram.

Instagram has seen a **578.8% increase in our reach**. There were **18,815 unique accounts** that saw an Surveying Task Force post. Facebook has seen a **151% increase in our reach**.

[LinkedIn](#) has seen 321 new followers in the last 364 days. Prior to this we had a total of 141 followers.

Followers:

- Instagram 1,165
- Facebook 984
- LinkedIn 498

INSPIRATION

FOLLOW US ON INSTA



DEADLY DAY OF SCIENCE

Fifteen to twenty Aboriginal secondary school students were invited to attend the RMIT City Campus and participate in STEM workshops. Professionals from the surveying industry, RMIT surveying staff and GIS specialists will be invited to run 4 x 15 minute hands-on workshops.

The Workshops will be engaging and hands on and will showcase the careers available in surveying.

Pathways to Industry

Showcasing surveying and geospatial technology to Aboriginal secondary school students.

Support

Partnering with RMIT to run the workshops as part of the already established event.

Objectives

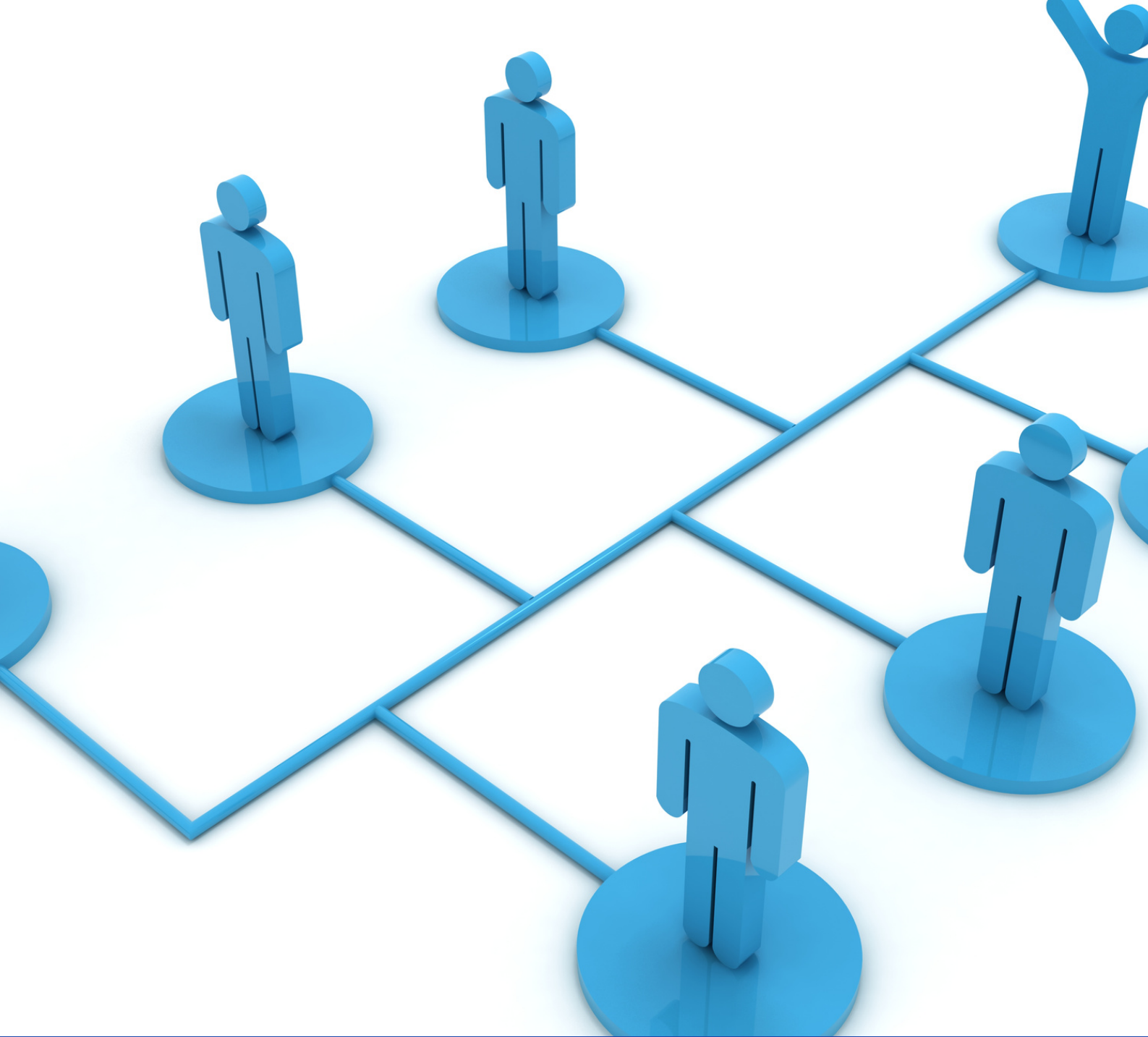
Increase diversity in industry and promote surveying and pathways to industry.

Promote RMIT pathways to industry.

Showcase industry support for incoming students.

Showcase the surveying elements and potentially bring in some geospatial elements in a repeatable workshop across the outreach.





STUDENT ENROLMENT

STUDENT ENROLMENT

The Student Enrolment report indicates the number of new students entering tertiary courses at the University of Melbourne and RMIT and the University of Southern Queensland, and on the vocational courses at RMIT TAFE. Victorian students may also elect to enrol in a predominantly online course of study at the University of Southern Queensland and hence enrolment trends from USQ are included for completeness although not all students will be reside in Victoria.

The data provided by the universities is collected near the end of Semester 1 after students have had an opportunity to change their initial course selection without impacting their assessment.

In 2023 the Taskforce will be working with tertiary institutions to improve data collection - in particular on diversity in student intake numbers and retention of students over their course of study

ENROLMENT NUMBERS

		2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
RMIT University	Bachelor of Applied Science (Geospatial Science)	16	27	23	21	21	29	24	27	20	23	30	24	23	23	16
	Bachelor of Applied Science (Surveying)	26	28	42	36	48	44	43	34	44	32	43	34	19	25	13
	Articulated from TAFE *						22	11	20	21	26	30	26	25	19	21
RMIT Vocational Education	Advanced Diploma Surveying							41	43	49	52	66	55	50	44	36
	Diploma Surveying							65	81	98	115	97	96	88	92	35
	Cert 4 Surveying							44	36	32	38	22	33	19	19	113
	Master of Spatial Engineering				7	11	11	15	23	16	25	17	17	15	16	8
Melbourne University	Bachelor of Spatial Science <i>Total Enrolments</i>									5	5	4	9	14	9	15
University of Queensland	<i>Full Time Enrolments</i>									0	0	0	1	0	1	2
	<i>Part Time Enrolments</i>									31	3	2	0	5	4	11
	<i>No unit load #</i>									4	2	2	8	9	4	2

* students who started in the RMIT TAFE system and then transferred into the RMIT University course

students who enrol but not do a course in semester 1 of that year



GOVERNANCE

GOVERNANCE

The Surveying Task Force Victoria (Surveying Task Force) is a volunteer organisation formed through founding members. The Surveying Task Force's primary objective and vision is to promote surveying as the career of choice and in doing so increase the number of land surveyors.

The business goals focus our resources on priority activities that will achieve our goals and attract a more diverse cohort of students and career changers to surveying.

New Taskforce Constitution

In 2022, the Taskforce engaged the Associations Forum to develop a new Constitution. This new Constitution replaces the original Taskforce 'Rules' which were unaltered since the inception of the organisation.

The Associations Forum is a member-based network of 600 associations, charities, clubs, societies and other not-for-profit organisations which provides advice to improve governance structures and attain higher performance. The Associations Forum also shares knowledge and best practice within the association and charities sector through a range of educational events and services.

The Associations Forum reviewed the Surveying Taskforce Rules and in consultation with members developed a new Constitution which is better aligned with our goals and challenges and which reflects the requirements introduced by the Victorian Government in the Associations Incorporation Act 2011. This constitution was approved by the Taskforce membership at the AGM on 7 November 2022.

Corporate Details

The Surveying Task Force is a not-for-profit association incorporated under the Associations Incorporation Act 1981. Its inception occurred on 26 May 2008.

Surveying Task Force Inc. ABN 677 203 624 32.

Revenue

The Surveying Task Force receives funding from industry and Government to enable it to provide a certain level of marketing, to create awareness to students and career changers that surveying is an exciting and stimulating career. The funding enables the Surveying Task Force to explore new ways to expand its reach in promoting surveying and delivering on the goals set.

Vision and Mission

VISION

To have a diverse and sustainable number of land surveyors in Victoria.

Attract high achieving people to undertake the broad activities defined as Land Surveying. Working with our founding members, together our role is making a career in Land Surveying a choice for all Victorians.

MISSION

Diamond Partners

- Auspat Land Survey
- PM Kennedy
- Taylors
- Hellier McFarland

Pledge Partners

- ACSIS
- All General Surveying
- AMS Land Surveys
- Coastal Surveys
- Connelly & Associates Pty Ltd
- Dickson Hearn Land Surveyors
- JREdwards Land Surveyors
- KLM Spatial
- Landair Surveys
- Linear Land Surveying
- Millar & Merrigan Pty Ltd
- Moonland Group
- OnePlan Development Group
- Paroissien Grant & Associates Pty Ltd
- Peter Richards Surveying
- RV Foote Associates
- Reeds Consulting Pty Ltd
- Speedie Development Consultants
- SMEC Australia Pty Ltd
- Speedie Development Consultants Pty Ltd
- Spiire Australia Pty Ltd
- Terrain Consulting
- Thomas & George Pty Ltd
- Veris Australia
- Webster Survey Group

Bronze Partner

- Spatial Vision

Industry Partners

- ACSIS Ltd
- Consulting Surveyors Victoria
- Department of Environment, Land, Water & Planning
- Position Magazine - Spatial Source
- SRBV

Membership

The current membership of the Surveying Task Force is as follows (as of 01 November 2022).

Office Bearers

Membership Date	Nominating Organisation	Name	Position
29/10/2018	ISV	Evan Webster	Chair (from 07/11/2022)
11/04/2011	SIBA	George Havakis	Vice Chair (from 07/11/2022)
30/10/2017	SSSI	Mary Rabling	Secretary / Treasurer (from 26/10/2020)

Members

Membership Date	Nominating Organisation	Name	Position
26/05/2008	RMIT	Chris Bellman	Member
19/02/2021	RMIT	Lucas Holden	Member
18/10/2010-30/06/2014 30/06/2014 - 30/07/2018 30/07/2018	SSSI RMIT SSSI	Thierry Demathieu	Member
21/02/2022	ISV	Kathryn Kennedy	Member
28/10/2019	SIBA	Lyn Terrett	Member
29/08/2022	Melb Uni	Amir Khodabandeh	Member
06/07/2020	Melb Uni	Abbas Rajabifard	Member

Members Continued

Membership Date	Nominating Organisation	Name	Position
15/05/2020	LUV	Craig Sandy	Member National Alliance Rep
25/10/2021	LUV	Ian Ireson	Member Chair Finance
10/02/2020	SRBV	Barbara Flett	Member Chair Marketing
10/02/2020	SRBV	Colin Hall	Member
30/07/2018	CSV	Carmen Olson	Member
28/08/2022	CSV	Rohan Bakker	Member

Business and Marketing Support

Name	Engagement Type	Date Commenced	Job Title
Kellee Ireland	Employee	04/01/2021	Director of Business
Kim Hesse	Consultant	26/10/2021	Marketing Coordinator



FINANCIAL REPORTS

FINANCIAL REPORTS

The financial reports provided to members include the following:

- Profit and Loss Statement
- Balance Sheet
- Notes to the Financial Statements for the year ended 30 June 2022
- Statement of Cash Flows
- Statement by Members of the Committee
- The Auditor's (HMH Advisory) Independent Declaration and Report

Annual Report

Surveying Task Force Incorporated
30 June 2022

Profit and Loss

Surveying Task Force Incorporated For the 12 months ended 30 June 2022

	Jun-22	Jun-21
Income		
Donations	-	186
National Alliance	3,000	4,500
Sponsorship	60,500	63,364
Total Income	63,500	68,050
Gross Profit	63,500	68,050
Less Operating Expenses		
Accounting Software	-	121
Bank Charges	100	150
Bookkeeping	-	758
Career Events and Supplies	5,302	418
CDM Branding Marketing Services	-	12,424
Database Management	-	301
Digital Marketing	25	249
Dues & Subscriptions	1,279	899
Event Management	2,454	-
Expenses	178	-
External Consultant	4,575	7,720
Gifts	-	293
Insurance	2,977	215
Internet Marketing	-	248
Legal & Accounting	2,000	2,000
Marketing Materials	616	495
Marketing consultant	23,385	-
National Alliance Expenses	9,720	4,611
Postage, Couriers & Oncosts	379	20
Storage of Event Material	-	145
Superannuation	3,237	1,253
Travel & Entertainment	-	50
Wages & Salaries	32,372	15,277
Website [61117]	218	1,042
Website [61980]	-	55
Work Experience Coordination	2,096	-
Total Operating Expenses	90,914	48,744
Net Profit	(27,414)	19,306

Balance Sheet

Surveying Task Force Incorporated As at 30 June 2022

	30 Jun 2022	30 Jun 2021
Assets		
Bank		
Cheque Account	76,857	105,226
Netsaver account	786	3,178
Total Bank	77,643	108,403
Current Assets		
Accounts Receivable	400	-
Total Current Assets	400	-
Total Assets	78,043	108,403
Liabilities		
Current Liabilities		
GST	(2,042)	2,411
PAYG Withholding Payable	3,858	2,302
Wages Payable	-	50
Total Current Liabilities	1,816	4,763
Total Liabilities	1,816	4,763
Net Assets	76,227	103,640
Equity		
Current Year Earnings	(27,414)	19,306
Retained Earnings	103,640	84,334
Total Equity	76,227	103,640

SURVEYING TASK FORCE INCORPORATED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2022

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Financial Reporting Framework

The financial statements are special purpose financial report prepared in order to satisfy the financial reporting requirements of the Association Incorporations Reform Act 2012 (Vic). The committee has determined that the association is not a reporting entity as the users of the financial statements are able to obtain additional information to meet their needs.

Statement of Compliance

The financial report has been prepared in accordance with the Association Incorporations Reform Act 2012 (Vic), the basis of accounting specified by all Australian Accounting Standards and Interpretations, and the disclosure requirements of Accounting Standards AASB 101: *Presentation of Financial Statements*, AASB 108: *Accounting Policies, Changes in Accounting Estimates and Errors*, AASB 1031: *Materiality* and AASB 1054: *Australian Additional Disclosures*.

The association has concluded that the requirements set out in AASB 10 and AASB 128 are not applicable as the initial assessment on its interests in other entities indicated that it does not have any subsidiaries, associates or joint ventures. Hence, the financial statements comply with all the recognition and measurement requirements in Australian Accounting Standards.

Basis of Preparation

The financial statements have been prepared on an accrual basis and are based on historical costs. They do not take into account changing money values or, except where stated specifically, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless stated otherwise, have been adopted in the preparation of these financial statements.

(a) Income Tax - Exempt

No provision for income tax has been raised as Surveying Task Force Incorporated is exempt from income tax under Division 50 of the *Income Tax Assessment Act 1997*.

(b) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand and deposits held at call with banks.

(c) Revenue and Other Income

Revenue is measured at the fair value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. For this purpose, deferred consideration is not discounted to present values when recognising revenue.

All revenue is stated net of the amount of goods and services tax.

(d) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the assets and liabilities statement.

SURVEYING TASK FORCE INCORPORATED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2022

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (con'd)

(e) Trade and Other Payables

Trade and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the association during the reporting period, which remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

(f) Employee Provisions

Provision is made for the association's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee provisions have been measured at the amounts expected to be paid when the liability is settled.

(g) Accounts Receivable and Other Debtors

Accounts receivable and other debtors include amounts due from members as well as amounts receivable from donors. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

SURVEYING TASK FORCE INCORPORATED
ABN 67 720 362 432

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2022

	Note	2022 \$	2021 \$
Cash flows from operating activities			
Receipts from Members and Customers		69,450	77,520
Payments to Employees and Suppliers		<u>(100,210)</u>	<u>(53,679)</u>
Net cash flows provided by operating activities	(A)	<u>(30,760)</u>	<u>23,841</u>
Cash flows from investing activities			
Net cash flows used in investing activities		<u>-</u>	<u>-</u>
Cash flows from financing activities			
Net cash flows provided by financing activities		<u>-</u>	<u>-</u>
Net increase in cash held		(30,760)	23,839
Cash and cash equivalents at beginning of financial year	(B)	<u>108,403</u>	<u>84,564</u>
Cash and cash equivalents at end of financial year		<u><u>77,643</u></u>	<u><u>108,403</u></u>

SURVEYING TASK FORCE INCORPORATED
ABN 67 720 362 432

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2022

Note A:

**Reconciliation of net loss to net cash flows
from operating activities**

	2022	2021
	\$	\$
Net Loss	(27,413)	(8,282)
(Increase)/Decrease in trade and other receivables	(400)	14,780
(Increase)/Decrease in payables	(4,453)	(1,876)
(Increase)/Decrease in provision for employee benefits	1,506	-
Net cash flows from / (used in) operating activities	<u><u>(30,760)</u></u>	<u><u>4,621</u></u>

Note B:

Reconciliation of Cash Assets

Cash at Bank- CBA Cheque Account Bank	105,225	77,862
Cash at Bank- CBA Netsaver Account	3,178	6,701
	<u><u>108,403</u></u>	<u><u>84,563</u></u>

SURVEYING TASK FORCE INCORPORATED
ABN 67 720 362 432

**ANNUAL STATEMENTS GIVE TRUE AND FAIR VIEW OF FINANCIAL POSITION AND
PERFORMANCE OF SURVEYING TASK FORCE INCORPORATED**

The statements attached to this certificate give a true and fair view of the financial position and performance of Surveying Task Force Incorporated during and at the end of the financial year of the association ending on 30 June 2022.



George Havakis
Chairman

Dated this 2nd day of November 2022



Mary Rabling
Treasurer

Dated this 2nd day of November 2022

SURVEYING TASK FORCE INCORPORATED
ABN 67 720 362 432

STATEMENT BY MEMBERS OF THE COMMITTEE

In the Association's opinion the Surveying Task Force Incorporated is not a reporting entity because there are no users dependent on general purpose financial reports. This is a special purpose financial report that has been prepared to meet the Associations Incorporations Reform Act 2012 (Vic) requirements.

In the Association's opinion:

- (a) The financial statements and notes set out in the financial reports are in accordance with the Associations Incorporations Reform Act 2012 (Vic), including:
- (i) Complying with Accounting Standards and other mandatory professional reporting requirements as detailed above, and the Association's Incorporation Regulations 2001, and
 - (ii) Presents fairly the Surveying Task Force Incorporated financial position as at 30 June 2022 and its performance, as represented by the results of its operations and its cash flows, for the financial year ended on that date; and
- (b) There are reasonable grounds to believe that the Surveying Task Force Incorporated will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the committee.



George Havakis
Chairman

Dated this 2nd day of NOVEMBER 2022



Mary Rabling
Treasurer

Dated this 2nd day of November 2022

**AUDITOR'S INDEPENDENCE DECLARATION
UNDER SECTION 307C OF THE CORPORATIONS ACT 2001
TO THE MEMBERS OF
SURVEYING TASK FORCE INCORPORATED**

I declare that, to the best of my knowledge and belief, during the year ended 30 June 2022 there has been no contraventions of:

- i. the auditor independence requirements as set out in the *Corporations Act 2001* in relation to the audit; and
- ii. any applicable code of professional conduct in relation to the audit.



HAINES MUIR HILL
Chartered Accountants
888 Doncaster Road
DONCASTER EAST VIC 3109



Kristian Lunardello
Partner

Dated on this 31st day of October 2022

**INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
SURVEYING TASK FORCE INCORPORATED
ABN 67 720 362 432**

Report on the Audit of the Financial Report

Opinion

We have audited the financial report of Surveying Task Force Incorporated (the association), which comprises the balance sheet as at 30 June 2022, the profit and loss and statement of cash flows for the year then ended, notes to the financial statements, and the certification by members of the committee on the annual statements giving a true and fair view of the financial position and performance of the association.

In our opinion, the accompanying financial report of Surveying Task Force Incorporated is in accordance with the requirements of the *Associations Incorporation Reform Act 2012 (Vic)*, including:

- (i) giving a true and fair view of the association's financial position as at 30 June 2022 and of its performance for the year then ended; and
- (ii) that the financial records kept by the association are such as to enable financial statements to be prepared in accordance with Australian Accounting Standards.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the association in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's *APES 110: Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of the Committee for the Financial Report

The committee of the association is responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards- Reduced Disclosure Requirements and the *Associations Incorporation Reform Act 2012 (Vic)* and for such internal control as the committee determines is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the committee is responsible for assessing the ability of the association to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the committee either intends to liquidate the association or to cease operations, or have no realistic alternative but to do so.

The committee of the association is responsible for overseeing the association's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the committee.
- Conclude on the appropriateness of the committee's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the committee regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



HAINES MUIR HILL
Chartered Accountants
888 Doncaster Road
DONCASTER EAST VIC 3109



Kristian Lunardello
Partner

Dated on this 2nd day of November 2022

CONTACT US

Surveying Task Force

www.alifewithoutlimits.com.au

info@alifewithoutlimits.com.au