



SURVEYING TASK FORCE

ANNUAL REPORT

2023

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Welcome

The Surveying Task Force is proud to present this 2023 Annual Report to our partners, industry and stakeholders.

This report provides a comprehensive account of our operations for the 2023 calendar year including major projects. It also sets out important information on our finances, governance, and our organisation.

At the Surveying Task Force, we see our Annual Report as not only meeting our legislative obligations, but also as a key document for our industry, providing a detailed account of how we performed over the past 12 months.

Your feedback is important, and if there is anything you would like to see in future reports, please let us know by email at info@alifewithoutlimits.com.au



2023

CONNECT
ENHANCE
SHARE

We adopted a [new constitution](#) enabling an elected Board of Directors to oversee strategic operations while enhancing stakeholder engagement through increased participation in sub-committees.

We have seen enrolment numbers in certain [Victorian surveying courses](#) double.

We have [revitalised and personalised](#) our work experience program.

We have issued [monthly reports](#) to key stakeholders, industry bodies and surveying firms, presented at [key industry events](#) and built on our [strong relationship](#) with universities and industry partners.

A MESSAGE FROM THE CHAIR

As the Chair of the Surveying Task Force (STF) I am pleased to provide an update on the organisation's activities and progress.



The primary goal of STF is to encourage students and people seeking a career change to consider surveying as a career and in doing so increase the number of Land Surveyors.

Following a detailed review of our governance structure during 2022, STF members unanimously voted in favour of adopting a new constitution at our previous AGM. The new constitution replaced the original Taskforce 'Rules' which were unaltered since the inception of the organisation in 2008.

Adopting the new constitution was an important milestone because it provides an opportunity for an elected Board of Directors to be responsible for overseeing the strategic operations of the organisation. It also increases stakeholder engagement, encouraging more people to participate in STF by being on one of our sub-committees.

At the AGM, George Havakis stepped down from the role of Chair. George was Chair for the previous two years and has also been a long serving member of STF. I was glad George chose to continue in 2023 as a Director of STF and also Vice Chair and would like to thank him for his contribution

Kellee Ireland, our Director of Business resigned in early 2023. During her time with STF Kellee injected renewed energy and fresh ideas. We are now seeing some of Kellee's ideas coming to fruition such as the Partnership Program and the current Job Seeker Program. I wish Kellee all the best in her future endeavours.

Venues 2 Events, were appointed as our marketing consultant for the remainder of 2023 and into 2024.

The primary goal of STF is to encourage students and people seeking a career change to consider surveying as a career and in doing so increase the number of Land Surveyors. Our focus is directed at primary school students, secondary school students, teachers, career advisors, parents and job seekers.

Our marketing activities in 2023 have been designed to either achieve or progress towards the following goals;

- Create programs that will increase diversity and inclusion,
- Increase student numbers entering tertiary surveying courses, and
- Increase revenue to support STF's ongoing activities and programs.

We have introduced new or modified initiatives that include;

- The preparation of a new brochure for Secondary School students containing key information including a career overview, study pathways, career pathways and social links.
- Issuing Monthly Reports to key stakeholders, industry bodies and surveying firms
- A revamped Work Experience Program where students are matched to local firms in their area
- Participating at the Geography Teachers Association of Victoria (GTAV) annual conference and presenting to Geography Teachers and Career Advisors.

- Organising industry attendance at Municipal Council Speed X Industry Events including Manningham and Monash.

We have also continued existing initiatives including our Job Seeker Program and attendance at the VCE Careers Expo.

The Learning Pathways Sub-Committee hosted the first PTA Twilight Training Events since Covid. Two events have been held at RMIT University with presentations made by staff from the Office of Surveyor-General Victoria. Both sessions attracted over 70 candidates and the events also provided a networking opportunity for candidates.

The Learning Pathways Sub-Committee has also continued to work on the Surveyors Digital Library which is a dedicated website that contains a wide variety of survey information including articles, notes, diagrams and short videos. The purpose of the site is to assist at PTA Candidates while they train to become Licensed Surveyors. The site was anticipated to go live in 2023 however a decision was made to push this out pending further consultation with the Surveyors Registration Board of Victoria as it plans the introduction of the Licensing Pathway Pilot Program.

We will be holding a planning session in early 2024 with our key stakeholders including Government, Universities and industry professionals. The intention of the session is to work out ways to collaborate together to achieve a greater reach.

We will also continue to focus on our work experience program and look at getting this in front of not just career advisors but also maths, science and geography teachers.

Funding continues to be a major challenge. We are reliant on too few people and the current funding model is not sustainable. A priority for the new Board will be reviewing the current funding model and looking into alternative avenues.

A proposal to the State Government to look at funding STF marketing activities from a small surcharge on the registration of Plans of Subdivision has been put to the Minister for Planning for consideration.

Another difficulty which STF has faced is obtaining market research data on the success of our marketing programs beyond the annual statistics on entrants to university and vocational training courses. There is very little information available on which to benchmark ourselves and assess the value of individual programs.

In the last year, we have had more contact with RMIT in particular to understand the data available from their resources. There continues to be understandable privacy concerns expressed by the university about providing their data to external parties. In any case what is available does not provide insight specifically about the effectiveness of STF marketing activities.

As an alternative source of market research data, the Taskforce's Marketing Program will be working with organisers of the next PTA Twilight event to conduct an online poll which will engage an audience of recent surveying graduates to gather information on their reasons for choosing surveying as a career and the impact of STF marketing activities on that decision.

I would like to acknowledge the ongoing support and financial contribution that has been made from a number of surveying firms. Detail of our contributors is provided later in the report.

We have also been provided with outstanding service from our marketing consultant Venues 2 Events. Managing Director Kim Hesse and her team have made a significant contribution to STF and we look forward to working together to achieve our goals.

Finally, I would like to thank my fellow Directors who have supported me through my first term as Chair, I am grateful for their guidance and continued support.

A handwritten signature in black ink, appearing to read 'Evan Webster', with a stylized, cursive script.

Evan Webster
Chair, Surveying Task Force

INTERESTING STATISTICS FOR 2023

Relaunched our Work Experience Program with **50** Victorian Students personally registering to be involved



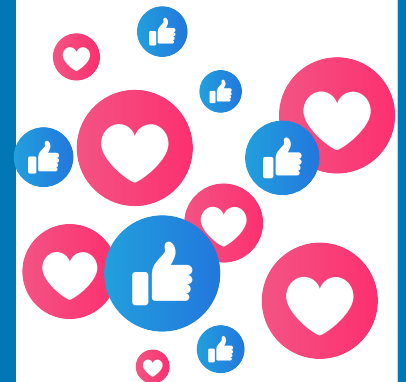
Enrolments in The Bachelor of Applied Science (surveying) and the Diploma of Surveying **doubled**.

Instagram has seen a **10%** increase in our reach. There were **7,750** unique accounts that saw a Surveying Task Force post



Our LinkedIn followers have **almost doubled** in the last 364 days.

Over **150 posts** have been curated and shared across both Facebook and Instagram.



We have seen a significant increase in traffic to the Surveying Task Force website with **45 blogs** posted in 2023.





PERFORMANCE HIGHLIGHTS FOR 2023

DIAMOND + PLEDGE PARTNERSHIPS

One of the many ways Industry supports the Surveying Task Force is financially through our Diamond and Pledge Partnership Program.

The Diamond and Pledge Partner Programs were designed to create meaningful engagement with industry and bring value to surveying businesses with opportunities to:

- Participate in the Industry Connection Program with early access to job seekers
- Engage their employees in becoming Brand Ambassadors to represent surveying
- Promote their business brand and profile on the Surveying Task Force website
- Have their business logo on Surveying Task Force electronic marketing and emails
- Be the first contact point when there are opportunities to sponsor new programs
- Be informed of Surveying Task Force activities through a monthly update

The Surveying Task Force acknowledges that without the support of our Diamond Industry Partners and our Pledge Partners we would be unable to deliver new engagement programs and activities.

Diamond Partners

- Auspat Land Survey
- PM Kennedy
- Taylors
- Hellier McFarland

Pledge Partners

- All General Surveying
- AMS Land Surveys
- Coastal Surveys
- Connelly & Associates Pty Ltd
- Dickson Hearn Land Surveyors
- Greater Melbourne Surveyors
- JREdwards Land Surveyors
- KLM Spatial
- Landair Surveys
- Linear Land Surveying
- Mary Rabling
- Millar & Merrigan Pty Ltd

- Moonland Group
- OnePlan Development Group
- Paroissien Grant & Associates Pty Ltd
- Peter Richards Surveying
- RV Foote Associates
- Reeds Consulting Pty Ltd
- Speedie Development Consultants
- SMEC Australia Pty Ltd
- Speedie Development Consultants Pty Ltd
- Spiire Australia Pty Ltd
- Terrain Consulting
- Thomas & George Pty Ltd
- Veris Australia
- Webster Survey Group

Bronze Partner

- Spatial Vision

Industry Partners

- ACSIS Ltd
- Consulting Surveyors Victoria
- Land Use Victoria
- Position Magazine - Spatial Source
- SRBV

VCE CAREERS EXPO

300+ Contacts

This year we took advantage of the name badge scanners and it well and truly paid off. A total of 310 contacts were scanned and added to the Surveying Task Force database.

500 Show Bags

500 Surveying Task Force Show Bags flooded the VCE Careers Expo, with students asking "where can I get one of those?!" Filled with promotional items such as a Surveying Task Force Hard Hat stressball and a copy of our new brochure which was launched at the event.

Industry Support

19 volunteer Industry Ambassadors staffed the stand throughout the Expo. Many Thanks to Veris, ISpatial, Spatial Vision, Rob Steel Developments, Thomas & George P/L and Websters for their time staffing the stand and chatting with students.

Presentation

Reza Mirzaki and Evan Webster presented at the Expo this year.

Presentation Title: Work indoors and outdoors, use the latest technology, a career that can take you anywhere in the world and the opportunity to run your own business.



NEW BROCHURE

New Brochure launched at Expo

A new brochure was developed for Secondary students focusing on pathways into surveying and was launched at this year's Careers Expo. 500 copies were distributed in the showbags at the Expo.

The brochure Includes:

- Career Overview
- Possible Careers
- Study Pathways
- Career Pathways
- Contact Details and Social Links

Over the course of 2023 our new brochure has been distributed to a number of stakeholders who have been presenting to students. It has also been sent out to our Work Experience students in their Welcome Pack.



WORK EXPERIENCE PROGRAM

The program throughout 2023 was revitalised as we connected with schools, teachers and built a new list of high school students.

Dedicated Webpage

A dedicated [Work Experience webpage](#) enabled us to entice and engage teachers, students and industry.

Our Business Partners are promoted on the webpage with a listing, their logo and backlink. Shoutouts are also provided on LinkedIn.

Online registration forms created an easy way to:

- Register as a student
- Register as a teacher / school
- Register as a surveying business

Revitalised Program

We made updates to our Work Experience Program that aimed to streamline the process for students and organisations.

- An introduction email was sent to organisations, providing all the necessary information, including the dates of the student's placement, allowing them to decide if they had the capacity to take on a student during that time.
- A Work Experience Pack was developed and sent to all registered organisations. The newly created Work Experience Pack provides surveying firms with tools and information to help them successfully host a work experience student. Inside, the pack there are sample activities, worksheets and valuable tips to assist throughout the student's placement. Click [here to view our Work Experience Pack](#)

We had 32 surveying organisations register their support by offering to provide a work experience placement within their organisation. 50 students personally registered for the work experience program. In total, 23 work experience placements were made directly via our program.

WORK EXPERIENCE PROGRAM CONTINUED

Work Experience Feedback Form

We created a feedback form which was sent to each student to gain valuable insight about their placement and our program in general. This form was also sent to each surveying firm registered with our work experience program.

Click [here to view our work experience feedback form](#)

Results from our feedback form have been included below.

- Over 85% of respondents rated the Work Experience Program 4 stars or more
- 85% of respondents felt registering for the Work Experience program made it easier to find a placement
- Over 71% of respondents reported that following their Work Experience placement they are now considering studying Surveying once they complete High School

A strong foundation has been created for continued growth and improvement in 2024.

OUR MISSION

To make surveying an everyday career choice, that is understood and recommended by careers advisors.

Provide a supported pathway that connects high school students to surveying organisations willing to help them explore a career in surveying.

Share information about surveying and provide an effortless way for students to register for work experience within our industry.

INDUSTRY CONNECTION (JOB SEEKER) PROGRAM

The Industry Connection Program provides a nurtured and engaged pathway for students studying surveying to connect with industry, find employment and learn real-life skills that will complement their Geomatic studies.

How does it work?

Every month, job seekers register via the Surveying Task Force website, uploading their resumes, telling us about their qualifications and the type of work they are seeking. This list of candidates grows organically through our high Google ranking and is also supported by Victorian Universities and TAFE.

Our team personally reach out to each candidate at the start of each month to ensure they are still looking for a job in our industry. If they are, their details are added to our monthly Job Seeker list and their resume is uploaded to a shared online folder.

On the second Monday of every month this list, along with the job seeker resumes, is emailed to our Diamond Partners. The same email is then sent to our Pledge Partners on the third Monday of every month.

Personal introductions are also made as needed.



CAREERS EVENTS

Manningham Council Careers Event

20 July 2023

Webster Survey Group volunteered their time to attend this event and represent the Surveying Task Force.

The aim of the event was to provide VCE students with the opportunity to connect with local employers and organisations, learn about occupations and practice interview techniques.

Students sat down, in small groups, for a quick 5-6 minute 'speed interview' to learn about surveying. There was approx. 120 students from 5 different secondary schools in attendance on the day.



Monash Council Speed X Event

7 September 2023

Josh Fisher of Taylors represented the Surveying Task Force at the Monash Speed X event on Thursday 7 September.

Taylors found the experience to be enjoyable and noted that the marketing material provided was popular with the students.

The aim of the event was to provide VCE students with the opportunity to connect with local employers and organisations, learn about occupations and practice interview techniques.



INDUSTRY PRESENTATIONS

CSV & ISV Seminar

18 May 2023

Presentation by Evan Webster and Kim Hesse.

Surveying Task Force Update, included:

- New Board Composition and sub-committees
- Objective & Target market
- 2023 Update (social media, blog articles, annual report, VCE & Careers Expo, new brochure, work experience program, job seeker program)
- Learning Pathways
- PTA Twilight Training Events
- Surveyors Digital Library



GTAV Annual Conference

7 August 2023

Evan Webster and Natalie Northey presented at the Geography Teachers Association of iVictoria Conference to a roomful of Geography teachers and Career Advisers.

Evan provided information on surveying as a career and included some activities the teachers could do with their students. Natalie covered the programs provided by the Surveying Taskforce and how the Taskforce could support the teachers and their students.



SURVEYING TASK FORCE BLOG

Since the 15th August 2022 a weekly blog post has been written and loaded to the [Surveying Task Force website](#) along with a LinkedIn post promoting the blog.

During 2023 we have seen over 20,000 new visitors to the Surveying Task Force website. Traffic to the website increases on the day a new bog post is promoted on social media. Increases from double to up to five times that of previous months have been observed.

Throughout 2023, a total number of 45 blog posts have been written and published on our website.

Outcome #1

New content on the website for Google to index. We gain better ranking when new and relevant content is added regularly.

Outcome #2

Article headings and content are targeted towards phrases that students type into Google, thus making us relevant and appear at the top of searches.

Outcome #3

New content to post across all social media platforms on a weekly basis (LinkedIn, Facebook and Instagram).



SOCIAL MEDIA

All of 2023 we have created 2 posts per week and published these posts on both [Facebook](#) and [Instagram](#) (including occasional reels).

From the 1st January 2023 over 150 posts have been curated and shared across both Facebook and Instagram.

Instagram has seen a 10.10% increase in new followers since the start of 2023. We started the year with approximately 1,168 followers which grew to 1,286 over 2023. There were 7,750 unique accounts that saw a Surveying Task Force post. Facebook has maintained steady numbers across the platform with an average of 22.4 new followers each month throughout 2023.

[LinkedIn](#) saw an increase of 88% in new followers in the last 364 days. Prior to this, we had a total of 498 followers which grew to 935. There has been a 37% increase in the number of page views throughout 2023.

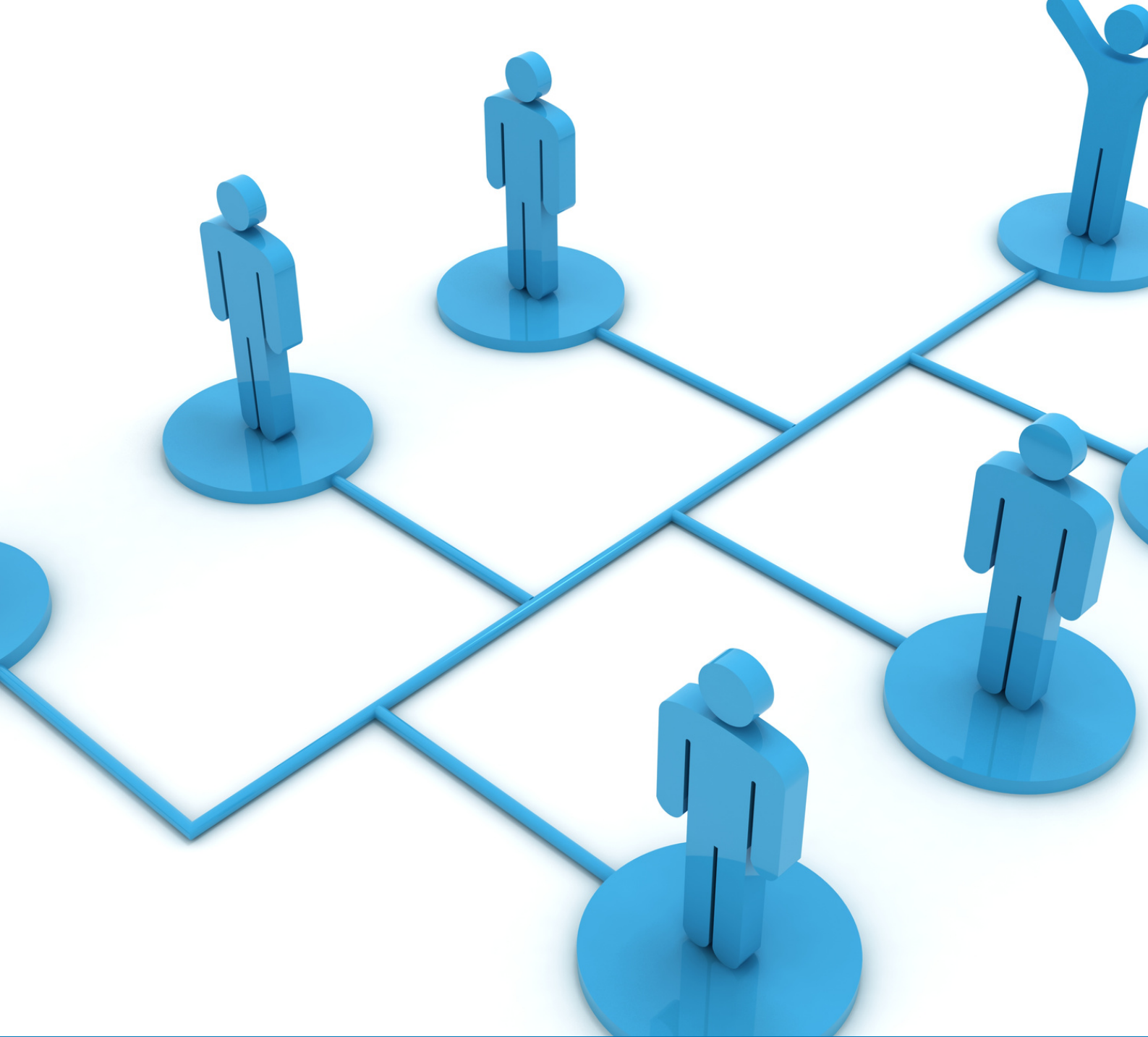
Followers:

- Instagram 1,286
- Facebook 993
- LinkedIn 935

INSPIRATION

FOLLOW US ON INSTA





STUDENT ENROLMENT

STUDENT ENROLMENT

The Student Enrolment report indicates the number of new students entering tertiary courses at the University of Melbourne, RMIT, and the University of Southern Queensland, and on the vocational courses at RMIT TAFE.

Victorian students may also elect to enrol in a predominantly online course of study at the University of Southern Queensland and hence enrolment trends from USQ are included for completeness although not all students will be reside in Victoria.

The data provided by the universities is collected near the end of Semester 1 after students have had an opportunity to change their initial course selection without impacting their assessment.

ENROLMENT NUMBERS

		2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
RMIT University	Bachelor of Applied Science (Geospatial Science)	16	27	23	21	21	29	24	27	20	23	30	24	23	23	16	29
	Bachelor of Applied Science (Surveying)	26	28	42	36	48	44	43	34	44	32	43	34	19	25	13	36
	Articulated from TAFE *						22	11	20	21	26	30	26	25	19	21	N/A *
RMIT Vocational Education	Advanced Dipoma Surveying							41	43	49	52	66	55	50	44	36	30
	Diploma Surveying							65	81	98	115	97	96	88	92	35	74
	Certificate 4 Surveying							44	36	32	38	22	33	19	19	113	77
Melbourne University	Master of Digital Infrastructure Engineering #				7	11	11	15	23	16	25	17	17	15	16	8	10
University of Southern Queensland	Undergraduate Certificate of Spatial Sciences <i>Victorian Enrolments</i>															1	2
	Bachelor of Spatial Science Technology <i>Victorian Enrolments</i>															8	9
	Bachelor of Spatial Science (Honours) <i>Victorian Enrolments</i>															16	15
	Associate Degree of Spatial Science <i>Victorian Enrolments</i>															6	7

* Due to the reboot in 2022 of the the VE/TAFE diploma and advanced diploma there was no articulation pathway this year into the degrees. In 2024, when the two new pathways start up again (twice a year instead of once a year),it is expected there will be a significant increase in the number of articulation students into the degrees.

Previously Master of Spatial Engineering



GOVERNANCE

GOVERNANCE

The Surveying Task Force Victoria (Surveying Task Force) is a volunteer organisation formed through founding members. The Surveying Task Force's primary objective and vision is to promote surveying as the career of choice and in doing so increase the number of land surveyors.

The business goals focus our resources on priority activities that will achieve our goals and attract a more diverse cohort of students and career changers to surveying.

New Taskforce Constitution

In 2022, the Taskforce engaged the Associations Forum to develop a new Constitution which was approved at the AGM on 7 November 2022. The Constitution replaced the Taskforce Rules which had been in place since the inception of the organisation.

This Constitution is based on model constitution provisions for not-for-profit incorporated associations as outlined in the requirements of the Associations Incorporation Act (Vic) 2011. Key changes introduced with the new Constitution include:

- the election of a Board with greater responsibility for running the day-to-day affairs of the organisation
- Board members being elected for two years, rather than for a single year as applied under the previous rules, and
- clarification of voting arrangements by providing for each member organisation to have a single voting representative.

The new Constitution contains transition provisions covering the term appointment for election of Board members which are designed to create greater continuity in the composition of the Board so that only a proportion of Board positions are up for re-election at each AGM.

Membership Changes

In association with the introduction of the new Constitution all foundation members were required to re-confirm their desire to continue involvement with the Surveying Taskforce. All have done so – noting that as a result of the merger of SIBA/GITA and SSSI in 2023, the membership of these two organisations is now taken up by the newly formed Geospatial Council of Australia (GCA).

The Taskforce has also welcomed two new members:

- University of Southern Queensland (USQ)
- Royal Melbourne Institute of Technology TAFE who now have a separate membership from RMIT University.

Vision and Mission

VISION

To have a diverse and sustainable number of land surveyors in Victoria.

Attract high achieving people to undertake the broad activities defined as Land Surveying. Working with our founding members, together our role is making a career in Land Surveying a choice for all Victorians.

MISSION

Membership

Board of Directors

Organisation	Name
ISV	Evan Webster, Chair
GCA	George Havakis, Vice Chair
GCA	Mary Rabling, Secretary / Treasurer
ISV	Kathryn Kennedy
GCA	Lyn Terrett
LUV	Craig Sandy
LUV	Ian Ireson
SRBV	Barbara Flett
CSV	Rohan Bakker, Guest

Member Organisations

- Consulting Surveyors Victoria (CSV)
- Geospatial Council of Australia (GCA)
- Land Use Victoria (LUV)
- RMIT University (RMIT)
- The Institution of Surveyors Victoria (ISV)
- The Surveyors Registration Board of Victoria (SRBV)
- The University of Melbourne (Melb. Uni)

Business and Marketing Support

Name	Engagement Type	Job Title
Kim Hesse	Consultant	Head of Marketing
Natalie Northey	Consultant	Secretariat Support
Stefanie Middleton	Consultant	Marketing Support
Maree Armstrong	Consultant	Marketing Support
Anna Fountain	Consultant	Marketing Support



FINANCIAL REPORTS

FINANCIAL REPORTS

The financial reports provided to members include the following:

- Profit and Loss Statement
- Balance Sheet
- Notes to the Financial Statements for the year ended 30 June 2023
- Statement of Cash Flows
- Statement by Members of the Committee
- The Auditor's (HMH Advisory) Independent Declaration and Report

Company - Annual Accounts

Surveying Task Force Incorporated
For the year ended 30 June 2023

Profit and Loss

Surveying Task Force Incorporated For the year ended 30 June 2023

	2023	2022
Trading Income		
National Alliance	-	3,000.00
PTA Twilight event	5,945.51	-
Sponsorship	96,968.19	60,500.00
Total Trading Income	102,913.70	63,500.00
Gross Profit	102,913.70	63,500.00
Operating Expenses		
Bank Charges	150.00	99.71
Career Events and Supplies	12,829.20	5,302.27
Database Management	306.82	-
Digital Marketing	-	25.00
Dues & Subscriptions	1,023.86	1,278.70
Event Management	-	2,453.65
Expenses	-	178.43
External Consultant	10,775.00	4,575.45
Gifts	92.73	-
Insurance	1,627.72	2,977.39
Legal & Accounting	3,000.00	2,000.00
Marketing Materials	636.18	615.85
Marketing consultant	34,793.75	23,385.23
Marketing Management	9,240.00	-
Meeting Expenses [61112]	120.92	-
National Alliance Expenses	-	9,720.00
Postage, Couriers & Oncosts	31.75	379.45
Printing	288.92	-
PTA Portal	600.00	-
PTA Twilight	2,385.02	-
Secretarial Services	4,620.00	-
Superannuation	3,224.75	3,237.19
Wages & Salaries	38,192.15	32,372.02
Website [61117]	217.64	217.64
Work Experience Coordination	562.50	2,095.58
Total Operating Expenses	124,718.91	90,913.56
Net Profit	(21,805.21)	(27,413.56)

Balance Sheet

Surveying Task Force Incorporated As at 30 June 2023

	30 JUN 2023	30 JUN 2022
Assets		
Bank		
Cheque Account	33,540.68	76,856.71
Netsaver account	785.90	785.90
Total Bank	34,326.58	77,642.61
Current Assets		
Accounts Receivable	26,320.00	400.00
Total Current Assets	26,320.00	400.00
Total Assets	60,646.58	78,042.61
Liabilities		
Current Liabilities		
GST	1,459.25	(2,042.00)
PAYG Withholding Payable	4,711.90	3,857.90
Total Current Liabilities	6,171.15	1,815.90
Non-current Liabilities		
Superannuation Payable	53.93	-
Total Non-current Liabilities	53.93	-
Total Liabilities	6,225.08	1,815.90
Net Assets	54,421.50	76,226.71
Equity		
Current Year Earnings	(21,805.21)	(27,413.56)
Retained Earnings	76,226.71	103,640.27
Total Equity	54,421.50	76,226.71

SURVEYING TASK FORCE INCORPORATED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2023

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Financial Reporting Framework

The financial statements are special purpose financial report prepared in order to satisfy the financial reporting requirements of the Association Incorporations Reform Act 2012 (Vic). The committee has determined that the association is not a reporting entity as the users of the financial statements are able to obtain additional information to meet their needs.

Statement of Compliance

The financial report has been prepared in accordance with the Association Incorporations Reform Act 2012 (Vic), the basis of accounting specified by all Australian Accounting Standards and Interpretations, and the disclosure requirements of Accounting Standards AASB 101: *Presentation of Financial Statements*, AASB 108: *Accounting Policies, Changes in Accounting Estimates and Errors*, AASB 1031: *Materiality* and AASB 1054: *Australian Additional Disclosures*.

The association has concluded that the requirements set out in AASB 10 and AASB 128 are not applicable as the initial assessment on its interests in other entities indicated that it does not have any subsidiaries, associates or joint ventures. Hence, the financial statements comply with all the recognition and measurement requirements in Australian Accounting Standards.

Basis of Preparation

The financial statements have been prepared on an accrual basis and are based on historical costs. They do not take into account changing money values or, except where stated specifically, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless stated otherwise, have been adopted in the preparation of these financial statements.

(a) Income Tax - Exempt

No provision for income tax has been raised as Surveying Task Force Incorporated is exempt from income tax under Division 50 of the *Income Tax Assessment Act 1997*.

(b) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand and deposits held at call with banks.

(c) Revenue and Other Income

Revenue is measured at the fair value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. For this purpose, deferred consideration is not discounted to present values when recognising revenue.

All revenue is stated net of the amount of goods and services tax.

(d) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the assets and liabilities statement.

SURVEYING TASK FORCE INCORPORATED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2023

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (con'd)

(e) Trade and Other Payables

Trade and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the association during the reporting period, which remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

(f) Employee Provisions

Provision is made for the association's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee provisions have been measured at the amounts expected to be paid when the liability is settled.

(g) Accounts Receivable and Other Debtors

Accounts receivable and other debtors include amounts due from members as well as amounts receivable from donors. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

SURVEYING TASK FORCE INCORPORATED
ABN 67 720 362 432

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2023

	Note	2023 \$	2022 \$
Cash flows from operating activities			
Receipts from Members and Customers		87,285	69,450
Payments to Employees and Suppliers		<u>(130,601)</u>	<u>(100,210)</u>
Net cash flows provided by operating activities	(A)	<u>(43,316)</u>	<u>(30,760)</u>
Cash flows from investing activities			
Net cash flows used in investing activities		<u>-</u>	<u>-</u>
Cash flows from financing activities			
Net cash flows provided by financing activities		<u>-</u>	<u>-</u>
Net increase in cash held		(43,316)	(30,760)
Cash and cash equivalents at beginning of financial year	(B)	<u>77,643</u>	<u>108,403</u>
Cash and cash equivalents at end of financial year		<u><u>34,327</u></u>	<u><u>77,643</u></u>

SURVEYING TASK FORCE INCORPORATED
ABN 67 720 362 432

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2023

Note A:

**Reconciliation of net loss to net cash flows
from operating activities**

	2023	2022
	\$	\$
Net Loss	(21,805)	(27,413)
(Increase)/Decrease in trade and other receivables	(25,920)	(400)
(Increase)/Decrease in payables	4,355	(4,453)
(Increase)/Decrease in provision for employee benefits	-	1,506
Net cash flows from / (used in) operating activities	<u><u>(43,370)</u></u>	<u><u>(30,760)</u></u>

Note B:

Reconciliation of Cash Assets

Cash at Bank- CBA Cheque Account Bank	76,857	105,225
Cash at Bank- CBA Netsaver Account	786	3,178
	<u><u>77,643</u></u>	<u><u>108,403</u></u>

SURVEYING TASK FORCE INCORPORATED
ABN 67 720 362 432

**ANNUAL STATEMENTS GIVE TRUE AND FAIR VIEW OF FINANCIAL POSITION AND
PERFORMANCE OF SURVEYING TASK FORCE INCORPORATED**

The statements attached to this certificate give a true and fair view of the financial position and performance of Surveying Task Force Incorporated during and at the end of the financial year of the association ending on 30 June 2023.



Evan Webster
Chairman

Dated this 25th **day of** October **2023**



Mary Rabling
Treasurer

Dated this 25th **day of** October **2023**

SURVEYING TASK FORCE INCORPORATED
ABN 67 720 362 432

STATEMENT BY MEMBERS OF THE COMMITTEE

In the Association's opinion the Surveying Task Force Incorporated is not a reporting entity because there are no users dependent on general purpose financial reports. This is a special purpose financial report that has been prepared to meet the Associations Incorporations Reform Act 2012 (Vic) requirements.

In the Association's opinion:

- (a) The financial statements and notes set out in the financial reports are in accordance with the Associations Incorporations Reform Act 2012 (Vic), including:
- (i) Complying with Accounting Standards and other mandatory professional reporting requirements as detailed above, and the Association's Incorporation Regulations 2001, and
 - (ii) Presents fairly the Surveying Task Force Incorporated financial position as at 30 June 2023 and its performance, as represented by the results of its operations and its cash flows, for the financial year ended on that date; and
- (b) There are reasonable grounds to believe that the Surveying Task Force Incorporated will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the committee.



Evan Webster
Chairman

Dated this 25th **day of** October **2023**



Mary Rabling
Treasurer

Dated this 25th **day of** October **2023**

**AUDITOR'S INDEPENDENCE DECLARATION
UNDER SECTION 307C OF THE CORPORATIONS ACT 2001
TO THE MEMBERS OF
SURVEYING TASK FORCE INCORPORATED**

I declare that, to the best of my knowledge and belief, during the year ended 30 June 2023 there has been no contraventions of:

- i. the auditor independence requirements as set out in the *Corporations Act 2001* in relation to the audit; and
- ii. any applicable code of professional conduct in relation to the audit.



HAINES MUIR HILL
Chartered Accountants
888 Doncaster Road
DONCASTER EAST VIC 3109



Kristian Lunardello
Partner

Dated on this 24th day of October 2023

**INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF
SURVEYING TASK FORCE INCORPORATED
ABN 67 720 362 432**

Report on the Audit of the Financial Report

Opinion

We have audited the financial report of Surveying Task Force Incorporated (the association), which comprises the balance sheet as at 30 June 2023, the profit and loss and statement of cash flows for the year then ended, notes to the financial statements, and the certification by members of the committee on the annual statements giving a true and fair view of the financial position and performance of the association.

In our opinion, the accompanying financial report of Surveying Task Force Incorporated is in accordance with the requirements of the *Associations Incorporation Reform Act 2012 (Vic)*, including:

- (i) giving a true and fair view of the association's financial position as at 30 June 2023 and of its performance for the year then ended; and
- (ii) that the financial records kept by the association are such as to enable financial statements to be prepared in accordance with Australian Accounting Standards.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the association in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's *APES 110: Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of the Committee for the Financial Report

The committee of the association is responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards- Reduced Disclosure Requirements and the *Associations Incorporation Reform Act 2012 (Vic)* and for such internal control as the committee determines is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the committee is responsible for assessing the ability of the association to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the committee either intends to liquidate the association or to cease operations, or have no realistic alternative but to do so.

The committee of the association is responsible for overseeing the association's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the committee.
- Conclude on the appropriateness of the committee's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the committee regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



HAINES MUIR HILL
Chartered Accountants
888 Doncaster Road
DONCASTER EAST VIC 3109



Kristian Lunardello
Partner

Dated on this 25th day of October 2023

CONTACT US

Surveying Task Force

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